

Nevill Residents Association Committee meeting, 3rd September

Present: Suzy (chair), Carole, Vicki, Lesley (minutes)

Apologies: Robert, Mike, Kia, Fiona

1. Matters arising from minutes of last meeting

A) **Code of Conduct and Constitution:** need signing by all Committee members. Co-optees need to sign the Code of Conduct.

Lesley to chase and re-send if needed.

B) **Road walk round** by Suzy and Robert to look at bus pinch points with a view to getting helpful parking restrictions. This is arranged for 16th September.

C) **Buses in icy weather:** ESCC says they have no reports of buses being unable to keep to their estate route because of ice or snow.

Suzy to email Chris Chatfield at Compass later in the autumn to alert him to the need to report to ESCC if the bus can't go round the estate because of icy or snowy weather.

2. Sussex Heart Charity – donation and training

Donation - Agreed, as previously discussed on WhatsApp, that we would make a donation of £100 to Sussex Heart Charity.

Kia to arrange for payment to be made in NRA's name

Electricity payment: *Kia to make a payment of £20 to the church to cover the electricity cost.* Perhaps this can be made an annual standing order.

Training - Suzy suggested we ask Sussex Heart Charity to offer a full first aid/helper training, rather than the limited Pulse training. This is in part because of the risk of getting 10 people to commit to and attend training, and the financial penalty if they don't. At the worst (no attendees), this could cost £100. As an option, we could ask for interest in Pulse training on the basis of a £10 returnable deposit. We agreed to investigate first and maybe then offer the Pulse training to wider community.

Lesley agreed to get in touch with the relevant people to ask what each training course encompasses.

Defib guardian Jane is prepared to continue till May 2025. We should ask whether any other resident will take on this responsibility. Maybe a small group would pick this up, with or without organising the training.

Lesley to put on agenda for the open meeting on 23rd September.

3. Nevill Festive Fair, November 23rd

Jane has given us an emailed update:

From the committee, so far Carole, Suzy, Lesley, Kia and Vicki are offering to help.

Bonfire are doing the raffle this time for their funds.

Refreshments - surplus income will be donated to NRA. Lorna Coppin (15 Caburn) is running sandwiches, cakes etc. upstairs, but will need some help.

At present, the Social Centre invoice for £100 has been paid. Jane will pass on the invoice for the Supporters' Club to Kia, when received.

Jane has £75 for stall bookings to pay into NRA, and £105.00 has been paid in direct.

Kia to keep Jane updated if payments are made direct to NRA

Children's art competition - agreed that this is a lovely thing to do, but none of the committee members present felt able to take it on. *Other committee members to be asked if they are interested in organising the competition.*

4. Benches

Bench outside the shop now has a broken arm. It has come away from the back. The Men's Shed has already retrieved it for repair. We acknowledge that it is not a great quality bench and

does get some hard use from young people. Suzy will research a more robust bench. Maybe a metal frame with wooden plank seat and back. Update: The bench arm subsequently broke and Men's Shed have again repaired and refitted it.

Suzy has contacted Wendy Maples about the process to put a bench by the bus stop, given this is a slope and part of ESCC's verge. Agreed that, if we got one, it would have to be just a bench with no back to avoid future complications. Ground works will be required to level the ground and fix the bench.

5. Bank signatures

Lesley to speak to Kia about finalising her signature at the bank.

6. Insurance renewal

Agreed that Kia should renew our public liability insurance.

7. Road safety issues along Nevill Road and Crescent

Suzy has applied to the Town Council for funding for consultancy to recommend changes to improve pedestrian and cycling safety. Well done to Suzy for getting application in on time. Finance committee meeting is Thursday 5th.

8. Equal Opportunities Policy

We agreed to accept the policy previously circulated by Suzy. Sent to Lesley as a document.

Lesley to upload to the NRA website

9. Nevill Welcome pack

The small group of Fiona, Robert and Kevin will meet later this month.

Carole suggested that we shouldn't advertise the racecourse bar in the pack as she is concerned about the way that that development is growing - 'planning creep'. Those present at the meeting couldn't arrive at an agreement about whether this should be included.

Agreed to talk again about this once the draft is available for discussion.

10. Website and other media

The website isn't quite as straightforward as we hoped. Lesley and Kia tried to set up a blog (starting with Speedwatch) to get more frequent information on to the site but it ended up with information from Ashurst Organics.

Agreed that we will ask at the public meeting for someone to help with the website

Carole is willing to send news and notices to the Sussex Express. Thank you Carole!

11. Agenda for Open meeting at Church Hall, September 23rd, 7.30pm

- 1) Minutes of previous meeting and matters arising: Opportunity to thank retiring committee member Jane Jackson
- 2) Neighbourhood safety: PCSO is coming but actual person not confirmed. Carolyn Blayney to talk to the meeting about Neighbourhood Watch
- 3) Bench outside the shop and by the bus stop
- 4) Website - request for volunteer to help to maintain and get it a bit more lively
- 5) Road safety - reason for concern, request for grant and outcome
- 6) Speedwatch - report back, what happens when we've recorded people speeding, and request for new people to participate
- 7) Defibrillator Guardian - volunteer request - and first aid courses
- 8) Art competition - ask for a volunteer if nobody on the committee will take this on.

9) Street weeding report back, and reminder about the limitations of responsibility for work along the pavements and highways

10) AOB

Actions: Suzy will contact Carolyn Blayney to confirm her attendance.

Suzy will ask Jane for an electronic copy of the poster she did for the last meeting. Posters to go onto notice boards and into the Sussex Express.

Lesley - Publicity onto WhatsApp group and email group - early notification 'save the date' plus follow up closer to the time.

Committee to arrive half an hour early to set up the chairs

12. Newsletter

A request was made at a previous meeting that we have more than two newsletters per year. For example, three per year would be one after each open meeting.

Carole feels that we'd be stretching things with the Council to ask them to print off another newsletter. Vicki pointed out that the street reps would have to be willing to deliver an extra one, especially as we did end up having to cover for a couple of reps. What are we going to put in an extra newsletter?

We did agree to change the title to reflect the season/s rather than the month:

November = autumn / winter

May = Spring / summer

Perhaps Fiona would help out with the layout, if Carole would continue to handle the content.

Suzy will talk to Ruth Tahsin about the potential for colour instead of monochrome a bit nearer to the autumn newsletter due time.

13. Date of next NRA Committee meeting

12th November